

TOWN OF CLIFTON

7171 SH 3, PO Box 684
Cranberry Lake, NY 12927
Phone: (315) 848-2915 Fax: (315) 848-2632

SITE PLAN REVIEW APPLICATION

TO BE COMPLETED BY CODE ENFORCEMENT OFFICER

PERMIT NO: _____

DATE ISSUED: _____

PERMIT MUST BE OBTAINED BEFORE BEGINNING CONSTRUCTION

PLEASE READ AND COMPLETE THIS ENTIRE FORM TO AVOID PERMIT DELAYS:

The undersigned hereby applies for a Building Permit for the following work, which will be complete in accordance with the description, plans and specifications submitted and such special conditions as me be indicated on the Building Permit.

APPLICATION DATE: _____

PROPERTY OWNER: _____

Address: _____
(Street or PO Box) (Village) (State) (Zip Code)

Telephone Number: _____

Property Location: _____
(Street) (Village) (State) (Zip Code)

Tax Map No. _____

Subdivision Name (if applicable): _____

Note: A \$10 fee, payable to "Town of Clifton" is due with this application.

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PROJECT DESCRIPTION:

COST of PROJECT: \$ _____

LOT SIZE: Front _____ ft. x Depth _____ ft.

CORNER PROPERTY: _____ YES _____ NO

CURRENT OCCUPANCY CLASSIFICATION: _____ RESIDENTIAL _____ COMMERCIAL

REQUIRED INFORMATION:

- 1) Plans to be drawn on separate sheet (in ink)
- 2) Show all Lot Lines, Dimensions and North Arrow
- 3) Show all Streets Bounding Property
- 4) Show all Distances from Building to Lot Lines
- 5) Show Adjoining Property Owners
- 6) Show Available Parking (if applicable)
- 7) Plans must include Proposed Building Dimensions
- 8) Two sets of Plans and Specifications signed and sealed by a NY State Registered Architect or Licensed Engineer are required if: (1) the total project value exceeds \$10,000.00 or (2) the changes involve structural safety or public safety, or (3) residence building of gross floor area of over 1500 sq. ft, not including garages, carports, portches, cellars or uninhabitable basements or attics.

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PLOT PLAN DIAGRAM:

Show location of existing buildings, distances to lot lines, septic systems, etc.
Photographs of existing structures are also requested.

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AFFIDAVIT

I swear/affirm that to the best of my knowledge and belief the statements contained in this application, together with the plans and specifications submitted, are a true and complete statement of all proposed work to be done on the described premises and that all provisions of the NEW YORK STATE UNIFORM FIRE PROTECTIONS AND BUILDING CODE and all other laws pertaining to the proposed work shall be complied with, whether specified or not, and such work is authorized by the property owner. The granting of this permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or land use or the performance of construction.

Date: _____

Signed: _____
Owner

Signed: _____
Applicant

Printed Name of Owner: _____

Printed Name of Applicant: _____

SPECIAL CONDITIONS:

_____ COUNTY PLANNING BOARD APPROVAL REQUIRED

DENIED: _____ Date: _____
Site Plan Review Board Chairman

APPROVED: _____ Date: _____
Site Plan Review Board Chairman