

## September 10, 2022: September Arena Minutes

### Body:

## Clifton-Fine Arena Committee Meeting Minutes

**Date:** 10/11/2022 - Meeting called to order at 6:05 P.M. by Anne Hynes, Chairperson.

**Committee Members Present:** Anne Hynes, Julia Thompson, & Lyndsay Macagg

**Committee Member Absent:** Nicole Curry

**Town Board Committee Members Present** – Town of Clifton Representative – Charles Hooven & Town of Fine Representative – Bill Powers

**Others Present:** Jeremy Thompson, Town of Fine Supervisor

**Four Affirmative votes are required to take action, even if only four or five members are present.**

**Arena Meeting Minutes** of 9/13/2022 were emailed to committee for review. Motion made by Bill Powers seconded by Julia Thompson to approve the minutes of 9/13/2022. All in favor. Motion carried.

**Financial Report** – Report from Nancy Russell (9/30/2022) Balance \$29,015.77. Detailed financial reports were emailed to all committee members for review. Motion made by Lyndsay Macagg seconded by Bill Powers to accept the August financials. All in favor. Motion carried.

### **Old Business:**

• **Annual County Building Inspection** – Week of July 27, 2022. Did not happen. Free Inspection of the Clifton-Fine Arena. Nothing has been done from the 2022 report. Chuck Hooven, reported Brett Blackmer will be doing the repairs that were noted from last year's report.

- **Clifton-Fine Figure Skaters Sign Ups** – Julia Thompson held a 2023
- **Purchase of a New Hot Chocolate Machine.** -Lyndsay Macagg has continued looking for a machine you add water, not a machine that has a direct connection c to a water line. The Karma 352 is what we need. Committee decided that a water line will have to be connected to the Hot Chocolate Machine. Lyndsay & Chuck will work together on the paper work for the new Hot Chocolate Machine. Lyndsay has spent a lot of time researching this. The Arena Committee thanks Lyndsay for all the time she spent researching this purchase.

### **NEW BUSINESS:**

- **Joint Town Boards of Clifton & Fine** – Joint Town Board Meeting – Held on October 5, 2022. Both Town Boards adopted and moved to approve the 2023 Arena Budget as presented. Each town will contribute \$14,000 to the C-F Arena Operating Budget. No Changes in the Arena Policies & Procedures. Arena Rental Fees for events remained the same.

**Quote for 2 Sets of Arena Double outside doors:** Approval to accept the quote (\$12,298.36) from BR Johnson, LLC, 6960 Fly Road, East Syracuse, NY 13057.

- **Committee recommended employees for the Joint Boards to consider hiring:**  
Custodial Worker for 2022/2023 winter season. Recreation Attendant(s) for 2022/2023. These employees will be Town of Clifton hires. Supervisor Hooved advised the committee that the Town of Clifton will be advertising for these positions. Previous job description will be pulled from the file and revisions will be made. Job openings will be advertised in The Bargain Hunter for a couple of weeks. Interviews will be conducted.
- **2023 Tentative Winter Arena Activities REVISED** – **2023 Tentative Arena** Master Schedule was discussed. Changed Adult Hockey on Sundays to 5:30-7:30. Open Skating will be 3:00 – 5:00.  
Arena will close on March 5, 2023 for the 2023 Skating Season. Could close sooner depending on weather temperatures and ice condition.

**Next Arena Committee Meeting: November 7, 2022 6 PM** at the Clifton-Fine Arena.

**Next Joint Town Board Meeting/Supervisor Hooven will be presiding: April 5, 2023 at the Clifton Fine Community Center – 6:30.**

Motion to adjourn made by Julia Thompson and seconded by Lyndsay Macagg. All in favor. Motion carried.

Adjourned: 6:52 - **Submitted By:** Anne Hynes, Arena Committee Chairperson.