

## March 09, 2022: March Minutes - Approved

### Body:

#### TOWN OF CLIFTON

#### REGULAR 2022 MEETING

MARCH 9, 2022

6:30PM CRANBERRY LAKE

#### REGULAR MEETING:

#### CALL TO ORDER:

The Town of Clifton held their regular monthly meeting on Wednesday, March 9, 2022, at the Cranberry Lake Fire Department. The meeting was called to order at 6:32pm by Supervisor C Hooven.

Board Member	Present	Absent	Town Officials	Present	Absent
Supervisor Charles Hooven	X		Town Clerk, Karen Soltau	X	
Council Member William Griffin	X		Deputy Clerk, Cynthia Whitmore		X
Council Member Julie Lanphear	X		Bookkeeper, Nancy Russell	X	
Council Member John Russell	X		Highway Superintendent, Kelly Smith	X	
Council Member Mary Zuhlsdorf	X		Code Enforcement Officer, Herb Snider		X
			Dog Control Officer, Ronda Williams		X

#### GUESTS:

M. Leroux, L. Denesha, S. Griffin, H. Bagg, D. Roberts

### **READING OF THE MINUTES:**

The Board, having received a copy of the minutes for review prior to the meeting, voted to forego the reading of the minutes and approve the minutes with a correction being made to the Board of Assessment Review. The board appointed P. Gehrig they did not elect him to the BAR. Motion to approve the minutes with the correction was made by J. Russell with a 2<sup>nd</sup> made by J. Lanphear.

- **Ayes = 5, Noes = 0, Motion carried.**

### **PUBLIC COMMENT:**

- D. Roberts from the Cranberry Lake Boat Club reported that the canoe/kayak race would be held on August 13, 2022.
- L. Denesha was present to discuss what is happening at the county level. Covid numbers in the county are still decreasing. 65% of Covid hospitalizations are unvaccinated. At the county level resolutions were passed for 2022 Roadside Mowing @ \$277.00 per mile, and Auctions International contract through 2026, opposed resolutions were to prohibit any home built after 2024 to have no fossil fuels used for heating.

### **CORRESPONDENCE:**

- A resignation letter was received from the Code Enforcement Officer. He will resign his position as of 04/01/2022. The Town will be advertising to fill this position.
  - Motion to accept resignation was made by J. Lanphear with a 2<sup>nd</sup> by M. Zuhlsdorf

#### **§ Ayes = 5, Noes = 0, Motion carried**

- A quote from Milton Cat in the amount of \$13,450.00 was submitted by the Highway Department for a new Screening Plant engine. A motion to except the submitted quote was made by J. Russell with a 2<sup>nd</sup> by W. Griffin.

#### **§ Ayes = 5, Noes = 0, Motion carried.**

### **OLD BUSINESS:**

- Supervisor Hooven will provide a resolution for next months meeting for the maintenance/custodian position at the Clifton Community Building.
- The entryway into the post office at the Clifton Community Center needs to be repaired. A request for bids will be advertised.
- After discussion, it has been decided that the surface for the playground in Cranberry Lake will be sand.
- The baby swing for the playground has been ordered.

- Resolution #3-2022 Authorizing the Town of Clifton Supervisor to pay public utility service claims. Discussion on if office supplies and justice court fees can be paid under this resolution. Motion was made by J. Russell and 2<sup>nd</sup> by W. Griffin to have C. Hooven check with our attorney.

**§ Ayes = 5, Noes = 0, Motion carried.**

- To move forward with the NFSD project whether we get the WWIA money or not. It will be a \$25 or \$33 increase, 0% interest. Motion to move forward was made by J. Russell with a 2<sup>nd</sup> by W. Griffin.

**○ Ayes = 5, Noes = 0, motion carried**

### **NEW BUSINESS:**

- Second Notice Fee for tax collection will be a charge of \$2.00. Motion to accept Second Notice Fee was made by J. Lanphear and 2<sup>nd</sup> by M. Zuhlsdorf.

**§ Ayes = 5, Noes = 0, Motion carried.**

- The Development Authority of the North Country provided the Town of Clifton with an Operations and Maintenance Service Agreement. There will be a 2% increase from the previous contract, with a proposed increase of 2% for each consecutive year of the proposed five-year contract. Motion to accept the proposed contract was made by J. Russell with a 2<sup>nd</sup> by J. Lanphear.

**§ Ayes = 5, Noes = 0, Motion carried.**

- The Cranberry Lake Beach Park will be looking to hire 2 lifeguards for the summer season, ad for employment will be placed.
- The Justice Court Audit for 2021 for \$2,000.00 was approved by J. Russell with a 2<sup>nd</sup> by W. Griffin

**§ Ayes = 5, Noes = 0, Motion carried.**

- The current court clerk is retiring, she will be replaced by K. Perrault. A motion to accept K. Perrault as the court clerk was made by J. Russell with a 2<sup>nd</sup> by M. Zuhlsdorf.

**§ Ayes = 5, Noes = 0, Motion carried.**

### **HIGHWAY:**

- K. Smith reported that the Highway Department would need to complete MShaw Training at \$120.00 per person.
- K. Smith reported that he has had numerous complaints about the way vehicles are being parked on the main street in Newton Falls.

### **FINANCIAL REPORTS:**

- Supervisor's Financial Report: motion to approve was made by J. Lanphear with a 2<sup>nd</sup> by M. Zuhlsdorf

- **Ayes = 5, Noes = 0, Motion carried.**
- Town Clerk's Report: motion to approve was made by J. Russell with a 2<sup>nd</sup> by W. Griffin
- **Ayes = 5, Noes = 0, Motion carried.**
- Audit the Bills: motion to approve was made by J. Lanphear with a 2<sup>nd</sup> by J. Russell.
- **Ayes = 5, Noes = 0, Motion carried.**
- Abstract #15: motion to approve and sign was made by J. Lanphear with a 2<sup>nd</sup> by J. Russell.
- **Ayes = 5, Noes = 0, Motion carried.**

	<b>AMOUNTS</b>
CF ARENA	\$1,844.36
GENERAL	\$250,247.10
HIGHWAY	\$14,688.21
NEWTON FALLS WATER DISTRICT	\$25,648.34
NEWTON FALLS SEWER DISTRICT	\$3,238.26
STAR LAKE/WOODHAVEN	\$34,560.00
FIRE PROTECTION	\$43,492.00

**ADJOURNMENT:** A motion to adjourn at 7: 16pm was made by M. Zuhlsdorf and 2nd by W. Griffin.

- **Ayes = 5, Noes = 0, Motion carried.**

**The next Town Board meeting will be a Regular meeting on April 13, 2022, at the Cranberry Lake Fire Department, at 6:30pm.**

Respectfully submitted

**Karen Soltau**

Karen Soltau, Town Clerk