

February 10, 2021: Minutes

Body:

**TOWN OF CLIFTON
REGULAR BOARD MEETING
FEBRUARY 10, 2021
6:30PM CRANBERRY LAKE**

CALL TO ORDER:

The regular meeting of the Town of Clifton was called to order at 6:32pm by Supervisor C Hooven.

Board Member	Present	Absent	Town Officials	Present	Absent
Supervisor Charles Hooven	X		Town Clerk, Karen Soltau	X	
Councilman Julie Lanphear	X		Deputy Clerk, Cynthia Whitmore		X
Councilman Cory Perrault		X	Bookkeeper, Nancy Russell	X	
Councilman John Russell	X		Highway Superintendent, Kelly Smith	X	
Councilman Mary Zuhlsdorf	X		Code Enforcement Officer, Herb Snider		X
			Dog Control Officer, Ronda Williams		X

GUESTS:

L. Denesha, B. Griffin, S. Griffin

READING OF THE MINUTES:

The Board, having received a copy of the minutes for review prior to the meeting, voted to read the minutes and approve the minutes as read with corrections, motion to approve, J. Lanphear a second was made by J. Russell. Ayes = 4, Noes = 0, Absent = 1

Motion carried.

PUBLIC COMMENT:

L. Denesha

- Covid-19 – 63 new cases as of 02/10/21, 5304 cases to date, 73 deaths. We are starting to trend downward in new cases.
- Sales tax, comptrollers' offices estimate 1.5 million dollars in sales tax revenue for St. Lawrence County was due to online sales, or about 2% of our annual collection.
- Resolution at the full board meeting calling upon NYS to provide relief to individual investors of rental properties impacted by reduce rent collections due to the Covid-19 Pandemic Evicted Restrictions and Moratorium.
- DANC – Broadband Survey on February 19th. Will be conducted 2 ways, online and hard copies.
- Shared Services meeting will be starting up again next month.
- Public Health Director tendered her resignation.
- Resolution appealing Section X to let athletics happen for high schools.
- St. Lawrence County was slated 6 million dollars by NYS to assist in communications for the fire departments and the towns. Resolution asking where the money was. Money will be forthcoming.

CORRESPONDENCE:

- Clifton Community Library submitted the following letters:
 - Heather Nicholas was recommended for the position of Library Aid, motion to approve, M. Zuhlsdorf a second was made by J. Russell. Ayes = 4, Noes = 0, Absent = 1 Motion carried.
 - Sandy Griffin was recommended for the position of Library Director, motion to approve, J. Lanphear a second was made by M. Zuhlsdorf, Ayes =4, Noes =0, Absent = 1, Motion carried.
 - Ted Tate resigned his position as Library Trustee, they will be looking to fill this position.

OLD BUSINESS:

- National Grid LED Streetlight conversion Supervisor Hooven will be on a conference call on 2/11/21 discussing the possibilities of funding opportunities for not only streetlighting but electric car plug ins with the grant program that is coming out.

NEW BUSINESS:

- Code of Ethics will be sent out for everyone to sign.
- Handicap parking at the Clifton Community Center, this has been an issue on the weekends with trucks and trailers. Board feels that there is ample signage.

- Auditing of Claims Procedure – The abstract will be closed on the Friday before the board meeting. Supervisor will pick abstract up on the Friday before the meeting to bring to bookkeeper for review and bring them back to the clerk on Monday. Procedure will be sent to the auditor for approval. Motion to change the claims procedure was made by M. Zuhlsdorf, with a second by J. Lanphear, Ayes = 4, Noes = 0, Absent = 1, Motion carried.
- Resolution #1 – Holding Harmless the County of St. Lawrence for providing service for 2021. Motion to accept was made by J. Russell with a second J. Lanphear, Ayes = 4, Noes = 0, Absent = 1, Motion carried.
- Resolution #2 – Shared Services Agreement between NYSDOT and the Town of Clifton. Motion to accept was made by J. Russell with a second by M. Zuhlsdorf, Ayes =4, Noes=0, Absent =1, motion carried.
- Resolution #3 – Budget Adjustments for General and Highway for accounts overbudget year end 2020. Motion to approve Budget Adjustments was made by J. Lanphear with a second by J. Russell. Ayes = 4, Noes = 0, Absent = 1. Motion carried.

HIGHWAY:

- Superintendent Smith was approached about moving snow behind the community center to give access to property for a fuel delivery. No action taken.
- Truck 9 is out of service. Electrical short.
- Snowblower for the Community Center is broken. Highway will pick up and have repaired.
- Superintendent Smith brought to the boards attention that new man doors are needed at the Highway Barn, one in the front by his office, one in the back and one by the bookkeeper’s office. He will need to present 2 quotes.

FINANCIAL REPORTS:

- **Supervisor’s report** – The board having examined the report had a motion to approve the report by J. Lanphear and seconded by M. Zuhlsdorf. Ayes all; motion carried.
- **Town Clerk’s report** – The board examined the Town Clerk’s report. A motion was made by M. Zuhlsdorf, to approve the report and seconded by J. Russell. Ayes all; motion carried.
- **Audit of the bills:** The board audited the bills for payment. A motion to approve payment of the bills as audited was made by J. Lanphear and seconded J. Russell. Ayes all; carried.

	AMOUNTS
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GENERAL	\$24,441.22
HIGHWAY	\$65,457.98
STAR LAKE/WOODHAVEN WATER DISTRICT	0.00
CF ARENA	\$500.01
NEWTON FALLS SEWER DISTRICT	\$2,069.99
NEWTON FALLS WATER DISTRICT	\$521.19

ADJOURNMENT: A motion to adjourn at 7:34pm was made by J. Russell and seconded by M. Zuhlsdorf. Ayes all; adjourned.

The next Town Board meeting will be a Regular meeting on March 10, 2021 in Cranberry Lake, at 6:30pm.

Respectfully submitted.

Karen Soltau

Karen Soltau, Town Clerk