

February 09, 2022: February Minutes - approved

Body:

**TOWN OF CLIFTON
REGULAR 2022 MEETING
FEBRUARY 9, 2022
6:30PM CRANBERRY LAKE**

REGULAR MEETING:

CALL TO ORDER:

The Town of Clifton held their regular monthly meeting on Wednesday, February 09, 2022, at the Cranberry Lake Fire Department. The meeting was called to order at 6:32pm by Supervisor C Hooven.

Board Member	Present	Absent		Town Officials	Present	Absent
Supervisor Charles Hooven	X			Town Clerk, Karen Soltau	X	
Council Member William Griffin	X			Deputy Clerk, Cynthia Whitmore	X	

Council Member Julie Lanphear	X			Bookkeeper, Nancy Russell	X	
Council Member John Russell	X			Highway Superintendent, Kelly Smith	X	
Council Member Mary Zuhlsdorf	X			Code Enforcement Officer, Herb Snider		X
				Dog Control Officer, Ronda Williams		X

GUESTS:

M. Leroux, M. Zimber, L. Denesha, S. Griffin

READING OF THE MINUTES:

The Board, having received a copy of the minutes for review prior to the meeting, voted to forego the reading of the minutes and approve the minutes with additions to the Consent Agenda and changing the Covid-19 monies from the county to the federal government, motion to approve was made by J. Russell with a 2nd made by W. Griffin.

· **Ayes = 5, Noes = 0, Motion carried.**

PUBLIC COMMENT:

- L. Denesha was present to discuss what is happening at the county level. Covid numbers are starting to decrease, sales tax revenue increased, discussed 4 properties in the county that are contaminated, and the county was in opposition of a resolution to ban wood burning in NYS.

CORRESPONDENCE:

- The Clifton Fine Senior Citizens Club President J. Burns sent a letter to the board asking them to consider giving them financial support and putting a line item in the budget for Adult Recreation. Discussion followed and C. Hooven will reach out to J. Burns.
 - A discussion was had about Clifton's Wastewater Treatment Plant disinfectant project funding scenarios with ARPA.
 - National Grid sent a letter explaining that the Clifton Fine Arena would be switched to a "non-demand" status.
 - Site Plan Review board met with Kevin Woodcock of Cranberry Lake and discussed his plans to open a motel with 4 units.
 - Fust Charles Chambers LLC, Certified Public Accountants sent a Letter of Agreement to Supervisor Hooven. A motion for approval for C. Hooven to sign was made by J. Russell, with a 2nd by W. Griffin.
- **Ayes = 5, Noes = 0, Motion carried.**

OLD BUSINESS:

- Maintenance Position for the Clifton Community Center. Jean Soltau was the only application. A motion to hire J. Soltau for the maintenance position was made by J. Lanphear, 2nd by M. Zuhlsdorf.
- **Ayes=3, Abstained by W. Griffin and Opposed by J. Russell.**

- After further discussion it was decided that W. Griffin would remain the maintenance person. A motion to rescind hiring J. Soltau and let W. Griffin remain was made by J. Lanphear with a 2nd by M. Zuhlsdorf.

- **Ayes = 4, Noes = 0, Abstain = W. Griffin, Motion carried**

- Board of Assessment Review had 1 position open. There were 2 candidates for this position, Paul Gehrig and Tom Irvine. A motion to appoint P. Gehrig to the BAR was made by J. Lanphear with a 2nd by J. Russell.

- **Ayes = 5, Noes = 0, Motion carried.**

- Town of Clifton highway department garage roof. Discussion: bids will be out for April and an award will be made in May.

- Town of Clifton Community Center steps entering the Post Office. Discussion: bids will be out in March.

- Town of Clifton Forever Wild Play Park. The surface needs to be redone, the wood chips that are there are deteriorated. K. Smith suggested using tailings and will get a sample for the board to see once the snow melts. Tabled until April.

- Town of Clifton Forever Wild Play Park. An infant swing has been requested by some of the citizens. C. Hooven will look into ordering one for installation in the spring.

NEW BUSINESS:

- Abstract #13 vouchers were approved, but not signed at the January meeting.

- Resolution #4-2022 To Make Budget Adjustments to the General Fund, Highway Fund, Arena & NFWD

- Motion to adjust was made by W. Griffin with a 2nd by J. Russell

- **Ayes = 5, Noes = 0, Motion carried.**

- Resolution #5-2022 Corporate Signers at Community Bank, NA
 - Motion to approve was made by J. Lanphear with a 2nd by M. Zuhlsdorf
 - **Ayes = 3, Noes = 1, Motion carried.**
- Resolution #6-2022 To Make Budget Adjustments to the Highway Fund
 - Motion to adjust was made by J. Lanphear with a 2nd by W. Griffin
 - **Ayes = 5, Noes = 0, Motion carried.**

HIGHWAY:

- Has been looking for a bulldozer as discussed at the January 12,2022 meeting, hasn't found one yet.

FINANCIAL REPORTS:

- Supervisor's Financial Report: motion to approve was made by J. Lanphear with a 2nd by W. Griffin
 - **Ayes = 5, Noes = 0, Motion carried.**
- Town Clerk's Report: motion to approve was made by M. Zuhlsdorf with a 2nd by J. Russell.
 - **Ayes =5, Noes = 0, Motion carried.**
- Audit the Bills: motion to approve was made by J. Russell with a 2nd by W. Griffin.

- **Ayes = 5, Noes = 0, Motion carried.**

	AMOUNTS
CF ARENA	\$1,442.13
GENERAL	\$40,064.18
HIGHWAY	\$7,301.64
NEWTON FALLS WATER DISTRICT	\$15.00
NEWTON FALLS SEWER DISTRICT	\$6,159.34
CAPITAL PROJECT NFSD DISINFECTING	\$0.00

EXECUTIVE SESSION:

Moved by C. Hooven, 2nd by J. Lanphear to go into executive session at 7:44pm to discuss employment issues.

- **Ayes = 5, Noes = 0, Motion carried.**

Moved by C. Hooven, 2nd by J. Russell to come out of executive session at 7:53pm

- **Ayes = 5, Noes = 0, Motion carried.**

ADJOURNMENT: A motion to adjourn at 7: 54pm was made by M. Zuhlsdorf and 2nd by W. Griffin.

- **Ayes = 5, Noes = 0, Motion carried.**

The next Town Board meeting will be a Regular meeting on March 9, 2022, at the Cranberry Lake Fire Department, at 6:30pm.

Respectfully submitted

Karen Soltau

Karen Soltau, Town Clerk